

Membership Terms and Conditions

The following, along with (i) the online membership application form, (ii) the declaration and (iii) the Membership code of conduct comprise the Membership terms and conditions ("Terms and Conditions") of Alhidaya Croydon Islamic Community Centre, operating as Alhidaya Croydon ("Alhidaya Croydon", "We", "Us" or "Our") and you should read them carefully as they set out your rights and obligations as a member of Alhidaya Croydon. If needed, further clarification can be found at the FAQ - Membership 2022. For the avoidance of doubt, such FAQs do not form part of these Terms and Conditions.

Members shall be bound during the continuance of their Membership by these Terms and Conditions including any amendments made in accordance with the details set out below. By applying for Membership, you are confirming that you accept these Terms and Conditions. If you do not accept these Terms and Conditions, Alhidaya Croydon will be unable to process your Membership application.

Alhidaya Croydon is a registered charity: number no **1165713** in England and Wales.

1. Membership Applications

- 1.1. Applications for two (2) classes of membership will be considered by Alhidaya Croydon. The classes are "Local Members" and "Friends of Alhidaya Croydon"; and reference to "Member" or "Membership" can refer to either or both of these classes. Members of South Indian Tamil Muslim community will be categorised as "Local Members" and the rest as "Friends of Alhidaya Croydon".
- 1.2. Alhidaya Croydon, acting reasonably, shall have the right to refuse applications for Membership.
- 1.3. Acceptance of these Terms and Conditions is a condition of Membership.
- 1.4. All applicants must meet the Membership criteria set out in the declaration and follow the membership process. Further details of the process can be found in the code of conduct available on the Alhidaya Croydon website.
- 1.5. Member Applicant should not be part of another Masjid Organisation in the UK.

2. Local Membership Rights and Obligations

2.1. As a Local Member you have the right to:

- 2.1.1. receive regular updates from Alhidaya Croydon
- 2.1.2. attend the Annual General Meeting of Alhidaya Croydon

2.1.3. request a question and answer session with the Trustees of Alhidaya Croydon or the Management Committee regarding non-confidential Alhidaya Croydon matters at meetings specifically organised for that purpose

2.1.4. vote in any matters where the Management of Alhidaya Croydon have requested you to do so

2.1.5. apply for the position of board member within Alhidaya Croydon if a vacancy is publicly communicated by Alhidaya Croydon.

2.2. As a Local Member your obligations are as follows:

2.2.1. Payment of the Membership fee

2.2.2. you agree to comply with the Alhidaya Croydon **Code of Conduct** and all Alhidaya Croydon policies and procedures, guides, FAQs, instructions and notices that will apply from time to time; and

2.2.3. if requested, use best endeavours to provide assistance to the Management of Alhidaya Croydon in certain operational matters in the running of Alhidaya Croydon, including without limitation and by way of example only, assisting with Eid events, Jummah prayers and administrative support.

2.2.4. if requested, use best endeavours to provide guidance and advice to the management as to how best Alhidaya Croydon Masjid can serve the local community (with the understanding that the management shall have the final say in all decisions made and the role of the Local Member is advisory only).

For the avoidance of doubt, to the extent these rights and obligations differ from any previous rights and obligations, the rights and obligations set out in these Terms and Conditions shall prevail.

3. Friends of Alhidaya Rights and Obligations

3.1. As a Friend of Alhidaya Croydon you have the right to:

3.1.1. receive regular updates from Alhidaya Croydon

3.1.2. attend the Annual General Meeting of Alhidaya Croydon where the Trustees have requested you to do so, but shall not have voting rights

3.2. As a Friend of Alhidaya Croydon your obligations are as follows:

3.2.1. Payment of the Membership fee.

3.2.2. You agree to comply with the Alhidaya Croydon Code of Conduct and all Alhidaya Croydon policies and procedures, FAQs, instructions and notices that will apply from time to time.

4. Membership Term, Renewal and Termination

4.1. Membership is until December 31st of each year and is subject to approval of your application and full payment of the Membership fee being made.

4.2. There is no automatic renewal of Membership. Members will need to re-apply for Membership in order to avoid a lapse upon expiration of the Membership term stated in the foregoing paragraph.

4.3. To cancel your Membership you will need to notify Alhidaya Croydon in writing stating a reason which will be recorded for internal use only. Refunds will not be given for cancelled Memberships.

4.4. Alhidaya Croydon may immediately terminate your Membership in the event you

4.4.1. breach these Terms and Conditions,

4.4.2. breach the Alhidaya Croydon Code of Conduct,

4.4.3. no longer satisfy the Membership criteria or

4.4.4. for any other reason decided by Alhidaya Croydon acting reasonably.

4.5. Your Membership is non-transferable and will automatically terminate upon your death.

4.6. The Membership fees may be used for any purpose the management deem fit.

4.7 Conflict resolution

if any conflict arises between members and the management committee, Members should first email AlhidayaCroydon@gmail.com. Management will apply the policies in force to respond to your queries to amicably resolve your queries.

4.8. if the member is not satisfied with the response, Alhidaya will arrange to meet the member via a 'mediation committee'. Mediation committee will discuss and will try to resolve the queries/issues with the member

4.9. in the event the issue cannot be resolved, Alhidaya will follow the course of action as per the membership terms.

5. Your Details

5.1. All information provided to Alhidaya Croydon by you must be true and accurate. It is your responsibility to notify Alhidaya Croydon of any changes to your name, address, telephone number or email address.

6. Privacy

6.1. Alhidaya Croydon respects your privacy. Your contact details, as provided in the application form, will be used by Us, or an authorised third party, to communicate with you regarding your Membership, related matters and in the furtherance of the legitimate operations of Alhidaya Croydon.

6.2. We will also add you to Our official WhatsApp group and email mailing list ("Communication Channels"). We may continue to contact you via the Communication Channels even if your Membership terminates or expires for any reason (as you do not need to be a Member to receive information via our Communication Channels). You may unsubscribe at any time from Our Communication Channels by emailing AlhidayaCroydon@Gmail.com

6.3. We will not disclose or use your contact details for any other purpose without your consent, unless legally required by a regulatory body.

7. Gift Aid

7.1. Alhidaya Croydon reserves the right to claim Gift Aid on all membership fees paid, subject to you making the Gift Aid declaration in the membership application or Gift Aid form (Online or Paper copy). For the avoidance of doubt, other than the rights set out in these Terms and Conditions, payment of membership fees does not entitle you to any preferential right to use the facilities or services provided by Alhidaya Croydon.

8. Variation of Terms and Conditions

8.1. These Terms and Conditions may be revised from time to time by the Management of Alhidaya Croydon as they are entitled to make and amend rules for the administration and management of Alhidaya Croydon Masjid. These rules include, without limitation, the power to set criteria for the admission and expulsion of Members. If they are revised, we will post the revised version in the relevant section of the Alhidaya Croydon website. It will be your responsibility to keep up-to date with all such changes and your continued Membership shall be deemed acceptance of any changes to these Terms and Conditions.

9. Severance

9.1. If any provision (or part of a provision) of these Terms and Conditions is found by any court or administrative body of competent jurisdiction to be invalid, unenforceable or illegal, the other provisions shall remain in force. If any invalid, unenforceable or illegal provision would be valid, enforceable or legal if some part of it were deleted, the provision shall apply with whatever modification is necessary to give effect to the intention of Alhidaya Croydon.

10. Further information

10.1. If you would like to discuss any aspect of these Terms and Conditions, please contact us on AlhidayaCroydon@Gmail.com

10.2 All communication to the Members will be done through Masjid Whatsapp Broadcast method, it is necessary for the members to save the Masjid number +447572116952 to receive and check the messages sent by the masjid.

11. Governing Law

11.1. These Terms and Conditions shall be construed in accordance with and shall be subject to the laws of England and Wales.

12. Member Exclusions

If a member does not follow the code of conduct and terms and conditions of Alhidaya, committee will follow the conflict resolution path. If the committee is unable to resolve this, the member in question will be terminated and placed on an exclusion list. Members in exclusion list cannot attend AGM and organisational meetings. However they can attend prayers and public events of Alhidaya.

13. Member 'Exclusions from Premises'

If a member in 'exclusion list' causes further disruptions to Alhidaya, committee can place them on 'exclusion from premises'. This will be communicated to the member via a letter. Once placed on exclusion from premises, the member will be barred from entering the premises of Alhidaya including the masjid.